APT Storage
CUSTOMER APPLICATION/RESERVATION FORM

SECTION I - TO BE COMPLETED BY OCCUPANT

NAME: First	Middle	Last
ADDRESS (at apartment community)		
CITY	STATE	ZIP

HOME PHONE ( )	CELL PHONE ( )
SOCIAL SECURITY NO.	EMAIL ADDRESS
PLACE OF EMPLOYMENT	ARE YOU ACTIVE MILITARY ☐ Yes ☐ No
WORK PHONE NUMBER ( )	**If YES, a Military Addendum must be completed.**

RENTAL PAYMENT TERMS: MUST check only ONE option below:

☐ OPTION A – Credit Card (Complete Credit Card Payment Form) **There is a $2.95 credit card processing fee for every transaction**.

☐ OPTION B – Check or Money Order **Make Payable to APT Storage**

APT-Protection Coverage (APT-PC) plans – plans monthly charges are not pro-rated
TENANT IS REQUIRED TO SELECT ONE OPTION
If no option is selected then resident will automatically be enrolled in the lowest coverage

Coverage	Monthly Cost
☐ $500	$7.00
☐ $1,000	$8.00
☐ $1,500	$9.00
☐ $2,000	$10.00

NO DEDUCTABLE FOR ANY PLAN

ARE YOU STORING:

☐ Household Goods ☐ Business Goods ☐ Motorcycle* (if permitted to store on property) ☐ Other _____

***Indicates additional information required on Motorcycle Addendum**

Emergency/Alternate Notice Contact (at address other than Occupant) - Required

NAME: First	MI	Last		Relationship
ADDRESS				
CITY		STATE	ZIP	

BEST CONTACT PHONE NUMBER ( )	EMAIL

SECTION II – TO BE COMPLETED BY APARTMENT PERSONNEL

STORAGE UNIT MOVE IN DATE	UNIT SIZE : ☐ 4x4 ☐ 4x8 ☐ 8x8 ☐ Other _____
STORAGE UNIT NUMBER ASSIGNED	MONTHLY RENTAL RATE + applicable sales tax
APARTMENT COMMUNITY	NAME OF LEASING AGENT
WHERE TO MAIL LEASE FOR SIGNATURE: Lease agreements are sent directly to resident. Circle "Leasing Office" to have lease sent to leasing agent. ☐ LEASING OFC	RESIDENT STATUS ☐ New Resident ☐ Existing Resident

ACKNOWLEDGEMENT: The undersigned acknowledges they have reviewed and will accept all terms and conditions of the APT Storage Lease Agreement and that a Lease Agreement will be prepared, signed by Occupant, and returned to APT Storage. Occupant will pay a non-refundable $33.00 application/reservation fee, APT-PC plan, plus the first full month's rent, including state sales tax if applicable, which is attached by check or credit card form. This application fee includes a complimentary lock. This payment will hold the assigned storage unit until the lease commencement date.

OCCUPANT SIGNATURE_____ DATE _____

CARDBOARD BOXES ARE PROHIBITED IN DC PROPERTIES AND HIGH-RISE APARTMENTS PER FIRE MARSHAL!

Scan and email completed forms, with payment, to APT Storage at accounts@aptstorage.com for lease preparation.

Revised 7/10/26